

NSMA PUBLIC POLICY COMMITTEE

FACT SHEET

TERM: One year

Appointed by the Vice President with NSMA BOD approval

QUALIFICATIONS: Active member of NSMA in good standing
Familiar with NSMA Bylaws and Standing Rules
Understand basic parliamentary procedures
Effective communication skills (written & verbal)
Member and AAMA membership advocate

RESPONSIBILITIES: Attend all NSMA BOD meetings and the NSMA annual General Assembly

Keep the members of the Society informed on the proposed state and federal legislation about the medical and allied professions

Recommend policy and action concerning state and federal legislation

Communicate with and solicit support for the Society from the AAMA and the Nebraska Medical Association

Establish and maintain a working relationship with the Nebraska County medical societies

Produce a written year-end report

PROCEDURE NOTEBOOK CONTENTS:

Current NSMA public policies

Retain year-end report for 7 years

NSMA Bylaws and Standing Rules

AAMA Bylaws

NSMA BOD roster yearly

Update NSMA Planning Calendar

Update the Public Policy Committee calendar as needed

NSMA PUBLIC POLICY COMMITTEE

The purpose of the Public Policy Committee is to keep the membership informed on any legislation, regulations, and court decisions about the medical assisting and allied health professions.

If there is any significant development affecting medical assistants and other allied health professionals, a report should be given at the monthly meeting. If necessary, a newsletter may be sent to the general membership.

The Public Policy chair shall recommend policy and action concerning state and federal legislation.

Keep in contact with the following for information on pertinent legislation.

- a. Medical Society-State and County
- b. AAMA Executive Office

Chair should offer the Committee's assistance to the above either to help in educating the public on given issues or to indicate the Society's wishes on proposed legislation to the proper congressperson.

The chair should pass the information on the legislative matter to the membership either through:

- a. Newsletter and/or bulletins to the President of the Component Chapter.
- b. Executive memo.
- c. Executive Board Meeting

The chair shall establish and maintain a working relationship with the Nebraska County medical societies.

The Chair must prepare an annual report for the General Assembly packet.